



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

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Water Conservation Commission

Marina Coast Water District

11 Reservation Road, Marina, California

Date: February 2, 2012
Time: 5:30 p.m.
Location: 11 Reservation Road, Marina

Commission Members

Jim Ford (Marina City Council) – Chair
Dan Amadeo (Public Member) – Vice Chair
Jan Shriner (MCWD Board Representative)
Vacant (US Army)
Vacant (CSUMB)

Ruth Krotzer (Public Member)
Harold Krotzer (Public Member)
Vacant (Public Member)
Vacant (Public Member)

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Introduction
2. Public Comments on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to three minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft December 1, 2011 Minutes
4. Consider Recommending the Appointment of Mr. Carroll Meuse to the Commission
5. Consider Recommending for Approval the Draft Spring 2012 Water Report Newsletter
6. Review, Discuss and Consider the Water Conservation Commission Revisions to Procedures
7. Review, Discuss, and Consider the Water Conservation Commission Scope of Duties, Responsibilities, and Procedures Related to the Landscape Program
8. Review Proposed and Suggested Agenda Items for March 1, 2012 and Future Dates

9. Receive Update on Board/District Activities

10. Receive Comments from Commission Members

11. Adjournment - *Set or Announce Next Meeting(s), date(s), time(s), and location(s):*

Next Meeting: Thursday, March 1, 2012, 5:30 p.m., 11 Reservation Road, Marina

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 4

Meeting Date: February 2, 2012

Prepared By: Brian True
Reviewed By: Carl Niizawa

Agenda Title: Consider Recommending the Appointment of Mr. Carroll Meuse to the Commission

Detailed Description: Mr. Carroll Meuse, resident of Marina, has submitted an application to be appointed as a public member of the Water Conservation Commission. The Commission is requested to review and provide a recommendation to the Board of Directors.

The Water Conservation Commission is authorized nine positions. Five positions are presently filled. The vacant positions are two public member positions, the Army position, and the CSUMB position. The public positions are appointed for a term of two years.

Current Commission composition:

Board of Directors Member (1):	Jan Shriner - (Dan Burns-alternate)
City of Marina Council Member (1):	Jim Ford
Public Members (5):	Dan Amedeo
	Ruth Krotzer
	Harold Krotzer
	Vacant
	Vacant
Army Member (1):	Vacant
CSUMB Member (1)	Vacant

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement – Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: ___Yes ___X___No

Funding Source/Recap: None.

Material Included for Information/Consideration: Application for appointment to the Water Conservation Commission by Mr. Carroll Meuse.

Staff Recommendation: For the Water Conservation Commission to recommend to the Board of Directors the appointment of Mr. Carroll Meuse.

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 5

Meeting Date: February 2, 2012

Prepared By: Paul Lord, Brian True

Reviewed By: Carl Niizawa

Agenda Title: Consider Recommending for Approval the Draft Spring 2012 Water Report Newsletter

Detailed Description: The Draft Spring 2012 Water Report Newsletter will be provided at the meeting for review and comment.

Prior Committee or Board Action: None.

Board Goals/Objectives: *Strategic Plan, Mission Statement - Providing high quality water, wastewater and recycled water services to the District's expanding communities through management, conservation and development of future resources at reasonable costs.*

Financial Impact: Yes No

Funding Source/Recap: Printing account - \$2,200.

Material Included for Information/Consideration: none

Staff Recommendation: The Water Conservation Commission recommends to the Board of Directors the approval the draft Spring 2012 Water Report Newsletter.

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 6

Meeting Date: February 2, 2012

Prepared By: Brian True

Reviewed By: Carl Niizawa

Agenda Title: Review, Discuss, and Consider the Water Conservation Commission Revision to Procedures

Detailed Description: Modifications to the Procedures were considered by the Commission because of recent requests for clarification of Water Conservation Commission scope by MCWD Board members.

A modification to the Procedures for the Water Conservation Commission is provided for review.

Prior Committee or Board Action: On November 3, 2005 the Water Conservation Commission approved the Procedures for the Water Conservation Commission which were accepted by the Board on January 28, 2006. The Water Conservation Commission has been discussing modifications at the last several meetings.

Financial Impact: Yes No

Funding Source/Recap: None

Material Included for Information/Consideration: Excerpt from the MCWD Board Procedures Manual and the Water Conservation Commission Procedures with modifications.

Staff Recommendation: The Water Conservation Commission recommends to the Board of Directors approval of the Commissions' proposed modification to the WCC Procedures.

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 7

Meeting Date: February 2, 2012

Prepared By: Brian True

Reviewed By: Carl Niizawa

Agenda Title: Review, Discuss, and Consider the Water Conservation Commission Scope of Duties, Responsibilities, and Procedures Rated to the District's Landscape Program

Detailed Description: As discussed during the November 2011 Water Conservation meeting, a good framework for discussion of water conservation needs of the District is the structure for requirements that are imposed on the District by the California Urban Water Management Planning Act, as amended by AB 1420. It requires the implementation of all Best Management Practices (BMPs) by municipal water supplier (with over 3,000 connections) such as the Marina Coast Water District. Review of each of the BMPs will provide both a good background with regards to the regulatory requirements related to water conservation, but also a foundation for discussions Conservation Commission's scope of duties and responsibilities.

The Landscape BMP by the California Urban Water Conservation Council is primarily for non-residential water users and is attached for review. The District's landscape program and rebate incentives are geared toward both residential and non-residential users. The District program will be presented at the Commission meeting.

It is significant to note, that AB1420 is not the only water conservation requirement that the District has. For example, the States' Water Conservation Act of 2009 requires a reduction in per capita water use by at least 10% by the end of 2015 (and a reduction of 20% in per capita water use by 2020).

Attachment: Landscape BMP by the California Urban Water Conservation Council

Marina Coast Water District
Water Conservation Commission
Agenda Transmittal

Agenda Item: 8

Meeting Date: February 2, 2012

Prepared By: Brian True

Presented By: Brian True

Reviewed By: Carl Niizawa

Subject: Agenda Items for March 1, 2012 and Future Dates

Summary: The Commission is to review proposed agenda items for the March 1, 2012 meeting and may suggest new agenda items for future Water Conservation Commission meetings.

Staff-planned agenda items for the March 1, 2012 Water Conservation Commission Meeting include the following:

- Review, consider, and discuss the Water Conservation Commission scope of duties, responsibilities, and procedures

Potential agenda items for the March 1, 2012 Commission meeting or future meetings include the following:

- Water Supply Augmentation Projects – MCWD desal plant tour; Sand City desal plant tour; recycled water use, grey water use
- New Water Saving Devices and Technologies – Consider rebates for rainwater catchment and use
- Conservation Coordinator Position - Review duties of the Water Conservation Coordinator; filling the position
- Developing Improved Commodity Rates for Water Connections
- Developing Water-budgets for Large Landscapes
- Address Temporary Landscapes and their source of water (hydrant metering, temp connections)
- Improve/expand Landscape Incentive Program
- Compliance Inspections of New Developments
- Review State programs/mandates with which MCWD maintains compliance
- Review State mandated science curriculum for elementary school levels K – 3rd grade
- Review Commission member proposal to change the contracting procedures followed to initiate an annual MOU with the Monterey Peninsula Unified School District for Water Science Instruction
- Update Landscape Standards and Forms
- Our Water – Sources; Conveyance and distribution; Storage